

# Southern Classics Society Constitution

Revised (Version 5) & approved AGM 22/10/23

## 1 Aim

- 1.1 The Society shall be called the Southern Classics Society and its aim shall be to promote the enjoyment of classic motoring without favour to any make or type of vehicle.

## 2 Objectives

- 2.1 Membership shall, subject to the approval of the committee, be open to all who enjoy classic motoring, whether or not they own a classic or interesting vehicle. The Society shall strive to achieve this through periodic meetings and events held throughout the year.

## 3 Activity

- 3.1 Single membership shall cover up to 2 adults and children under the age of 17 (and their vehicles) living at the same address and entitle them to the following benefits:

- Free admission to all shows and meetings organised by Southern Classics (unless stated otherwise in the Society's Newsletter)
- Free entry to all Society competitions.
- Entitlement to receive trophies and prizes at Society competitions (excluding Committee Members, except for Visitors' choice).
- Opportunities to represent the Society at other Regional and National events.
- Invitations to participate in other club or society meetings and events.
- Regular free copies of the Southern Classics Newsletter.
- Placement of free advertisements in the classified section of the Newsletter.
- Right to sell auto-jumble at Society Shows, subject to correct Auto Jumbler's Association Insurance.

- 3.2 Joint membership shall give the benefits of single membership but with voting rights and the chance to hold office in the Society for both adults.

- 3.3 The annual subscriptions, which shall be due and payable on the first of January each year, shall be such sums as are agreed each year at the Annual General Meeting (AGM).

## 4 The Annual General Meeting

- 4.1 The society shall have a Chair and be managed by a committee, appointed at an Annual General Meeting (AGM), consisting of the following officers:

- Events Co-ordinator
- Membership secretary
- Treasurer
- Regalia Officer
- Website Co-ordinator
- Newsletter Editor
- Five General committee members

## Southern Classics Society Constitution

The roles and responsibilities of each position shall be agreed annually at the AGM.

4.2 The AGM shall be held annually in October. The date of the AGM shall be published and printed in the Society Newsletter at least 3 months in advance and the agenda shall be available at least 7 days before the meeting.

4.3 The Treasurer shall produce a written audited Statement of Accounts for the past year for approval of the members at the AGM.

4.4 The Society posts shall be elected bi-annually at the AGM as follows:

Year 1 -            Treasurer  
                         Membership Secretary  
                         Regalia Officer  
                         Website Co-ordinator  
                         Two General Committee members

Year 2 -            Chair  
                         Events Co-ordinator  
                         Newsletter Editor  
                         Three General Committee members

The elected officers shall take up their posts on 1st January in the following year.

4.5 Any post remaining vacant after the AGM shall be gapped and at the first committee meeting of the new year a temporary post-holder shall be appointed by the Committee. If any post becomes vacant between the bi-annual election, any member appointed to the post shall require re-election on the above schedule.

4.6 The Chair of the Society shall not remain in post for more than two consecutive terms.

4.7 Nominations must be made in writing to the Chair 14 days prior to the AGM. Nominees unable to attend the AGM may be elected in their absence.

4.8 Two ordinary members of the Society shall be appointed at the AGM each year to audit the Society's accounts.

4.9 An AGM shall be deemed quorate if twelve members attend. The Chair shall hold the casting vote at any meeting.

4.10 Single membership carries one vote on any Society matter. Joint membership carries one vote for each adult on any Society matter. Members must be present to vote. There shall be no proxy voting at AGM's and Special General Meetings

4.11 Any resolution for consideration at the AGM must be submitted to the Chair in writing, not later than 28 days before the date of the AGM. Such resolutions shall be available to members at least 7 days before the meeting.

4.12 Alterations to these rules may be made only at an AGM or a Special General Meeting (SGM) called in accordance with Rule 5.1. Resolutions to change these rules shall be available to members at least 7 days before the meeting. In any case of dispute or disagreement as to the interpretation of the rules the decision of the Committee shall be binding.

# Southern Classics Society Constitution

## 5 Special General Meeting

5.1 A SGM may be called at any time by:

- The Committee
- A group of not less than 7 Society Members in a document signed by all to the Society Chair

In order to hear and decide on:

- A requisition that a specific duty should be done.

A resolution that an idea or intention should be formally adopted.

28 days notice of such a meeting together with a copy of the agenda and proposed requisition or resolution shall be sent to every member. Only items on the Agenda will be discussed.

5.2 A SGM shall be deemed quorate if 12 members attend. The Chair shall hold the casting vote.

## 6 Powers of the Committee

6.1 The Committee Board consisting of the officers of the Society shall have the power to proceed on behalf of the membership in any manner which may, in their judgement, serve the interests of the Society. The decision of a majority of the Committee Board on any issue shall be binding until the next AGM or SGM when such a decision may be challenged. An accurate record shall be kept of all Committee Board Meetings and decisions taken therein.

6.2 The Chair of the Society shall be responsible for supervision of the behaviour of all members of the Society. Any member, including a Committee Member, who fails to observe the Constitution of the Society, or whose words, conduct or behavior could bring the Society into disrepute may be expelled or suspended from membership of the Society. A member who is expelled or suspended may appeal in writing to the Committee, who shall consider the appeal and by majority vote make their decision. This decision will be final. Any member who is expelled shall not be entitled to any refund of subscription or membership fees. All Committee proceedings shall be treated as privileged and confidential.

6.3 The Chair of the Society shall be responsible for the efficient running of the Committee and be responsible for the performance of members of the Committee. Committee members shall be expected to perform their duties to the standards that the members of the Society expect, and which are set out in their Role Descriptions. Committee Members not performing to that standard may be asked to stand down by the Chair. A Committee Member declining to do so may ask for the matter to be debated by full Committee at which they shall have the opportunity to make their case. The decision to remove shall then be voted on by majority vote. This decision shall be final. A member removed from the Committee may not stand for the following two AGM's. All Committee proceedings shall be treated as privileged and confidential.

6.4 A committee meeting shall be deemed quorate if four members are present. Only members present may vote. The Chair shall hold the casting vote at any meeting.

# Southern Classics Society Constitution

- 6.5 In the absence of the Chair, the Committee Meeting shall appoint a Chair from within their midst.
- 6.6 The committee shall be empowered to appoint:
- any member to fill any vacancy on the Committee which may occur for a period not exceeding one year.
  - members of sub-committees as required, to be convened by the appropriate officers.
  - any willing Society members to assist at any club/society event for that day as “Event Assistants”
- 6.7 The Chair and Committee of the Society shall receive no remuneration for their services but membership of the Society shall be free to them whilst they are in post. The Committee may be re-imbursed for expenditure incurred as a result of their membership of the Committee and for the benefit of the Society and this shall be shown in the accounts.

## 7 Membership

- 7.1 A full register of members of the Society shall be maintained by the Committee. Members shall notify the Membership Secretary of any change of address.
- 7.2 No member shall declare themselves to be a representative of the Society without the authority of the committee.
- 7.3 Every member binds themselves to observe and abide by the Rules set out in the Southern Classics Society Constitution and, instructions given to them at club events.

## 8 Charity

- 8.1 The Society may support a single charity each year, chosen by proposal at the AGM. A charity may be proposed for continued support in subsequent years. Persons proposing the charity (if accepted) will do so agreeing to act as the prime contact for the chosen charity. If no charity is proposed at an AGM, any monies raised during the year will be donated to a charity of the committees choosing at the end of the Financial Year.

## 9 Privacy

- 9.1 The society will comply with the requirements of the General Data Protection Regulation in the handling of all personal data held for the club for the purposes for which it was collected.

## 10 Winding Up

- 10.1 In the event of the Society being wound up, and after all accounts are settled, any surplus monies shall be donated to the Society’s chosen charity, or divided equally, if there is more than one.